

**SANBORN REGIONAL SCHOOL BOARD  
MEETING MINUTES**

**January 3, 2018**

**(The 1/3/18 School Board Video can be viewed at [www.sau17.org](http://www.sau17.org) under School Board)**

A regular meeting of the Sanborn Regional School Board was held on Wednesday, January 3, 2018. The meeting was called to order at 6:08 p.m. by Sanborn Regional School Board Chairperson, Peter Broderick. The following were recorded as present;

**SRSD SCHOOL BOARD MEMBERS:**

Peter Broderick, Chair  
Dr. Pamela Brown, Vice Chair  
James Baker  
Larry Heath  
Taryn Lytle  
Tammy Mahoney  
Corey Masson

**ADMINISTRATORS:**

Thomas Ambrose, Superintendent  
Michele Croteau, Business Administrator

1. **CALL TO ORDER** at 6:08 PM by Chair Broderick with the Pledge of Allegiance.
2. **ACTION ON MINUTES** –Chair Broderick asked for a Motion to approve the **Public Minutes of 12-20-17**. Motion made by Mr. Heath and seconded by Ms. Lytle. No discussion. **Vote:** All in Favor
3. **COMMUNICATIONS**
  - 3.1 **Manifests-** Expenditures Check register #13 in the amount of \$810,459.21 dated 2-28-17, Expenditures Check register #13A in the amount of \$582.72 dated 12-28-17, Expenditures Check register #13B in the amount of \$4,265.94 dated 12-28-17 and Payroll Check Register #16 in the amount of \$750,485.66 dated 1-3-18. The Manifests were signed/approved by Board and Administration.
  - 3.2 **Resignations-** None
  - 3.3 **Nominations-** None
  - 3.5 **Superintendent's Report-** Mr. Ambrose reported that with school back in session for just two school days since the December vacation, his report will be brief.

- ◆ Mr. Ambrose read from the 1933 Superintendent's report commenting that many of the same fiscal concerns existed then as they do today:

*"Today your community as well as every other community is studying its schools and every other agency of government to discover what economies can be made to bring expenditures within the community's capacity to pay. Care should be exercised to avoid economies which are shortsighted. The quality of instruction your child receives will depend largely upon what you pay for it. Wise buyers know that there really is no such thing as a bargain. Parents owe it to the children to weigh carefully the many proposed methods of economizing in school expenditures. A false step here can cripple the fundamental services of the schools. In the years just ahead of us lie important problems. These problems cannot be solved by a blighted generation. With past successes alive in the present, we are led to believe that the future is not barren and dark. Many improvements in personnel, buildings and equipment have taken place. More satisfactory and better trained teachers have been employed and retained. Lights have been added to every building. Much painting and redecorating has been done. Added toilet facilities have been installed. Playground apparatus has been built; better teaching equipment is being added from time to time, so we might ask, "What is the next step?"*

*For improvement of educational opportunity and general value, consolidation is both logical and practical in your district. Another imperative improvement is the installation of improved toilet facilities at the Patton School. The present equipment is unsanitary, antiquated and belongs to a bygone era. I hope you will see that this improvement is made. I am deeply appreciative of the support of the school board, the assistance of a good force of teachers and the cooperation of parents and friends. This year has passed with a maximum of effort and a minimum of difficulties. The everlasting teamwork of every blooming soul has been our watchword".*

*Harold C. Bowley, Superintendent of Schools*

#### 4. **COMMITTEE REPORTS**

- 4.1 **Policy-** Dr. Brown reported that the committee met this evening and that the Policy Manual review from New Hampshire School Board Association will be ready on January 24<sup>th</sup> and there will be a lot of work to do going forward. The group discussed and completed a rough draft of a new policy that will memorialize deceased students. This Memorialization Policy will be ready for a 1<sup>st</sup> Read soon and Dr. Brown hopes that the

community will take a look at it as their input would be very helpful. Other topics of discussion were Advanced Placement courses, Dual Enrollment policy with a revised 1<sup>st</sup> Read ready for the next meeting. The Narcan Policy will be discussed at the next meeting on February 7<sup>th</sup> at 5PM. (Check the website as the next meeting date may be scheduled sooner).

4.2 EISA-Dr. Brown informed the group that they have not met since the last meeting; the next meeting is February 17th at 5:00 PM.

4.3 Facilities- Mr. Masson reported that the subcommittee met this evening to cover the following 3 agenda items:

1) Seminary Building- The pipes froze on January 1st and except for the boiler room, the building is without heat. An electric Modine Heater (approved by Fire & Safety) is in place to maintain fire suppression of that boiler room. This is the 2<sup>nd</sup> time in the last 1.5 years that the pipes have frozen. There is no warranted action to be taken by the Board or the Facilities Subcommittee at this time. Mr. Masson added that there will be some cost savings right now in not heating the entire building.

2.) Boilers Repairs at High School- .There are 2-3 boilers in place since the building opened nearly 11 years ago. During a recent inspection, the Facilities Director, Mr. Riley, found that Boiler # 1 currently has water leaks and cracks and Boiler #3 had combustion leaks that were emitting flames out of the side of it and he quickly shut it down. Mr. Riley sought 3 competitive proposals to repair the boilers and 2 were returned for consideration.

**Mr. Masson, and the Facilities Subcommittee, would like to request a Motion to authorize expenditures not to exceed 29K without informing the School Board of any Change Orders to take place, in order to shut down both of the damaged boilers and repair them. Motion moved by Mr. Baker and seconded by Mr. Heath.**

Ms. Mahoney asked what the life expectancy was of the boilers if they are only 11 years old and whether they are under warranty. Mr. Masson responded 30 years expectancy and that the warranty is about 10 years. She asked if they had experienced prior problems. Ms. Croteau answered that she could not speak to that but only to that they needed to be repaired. Mr. Masson responded that many similar questions have been asked since these are 6 figure devices. Mr. Baker added that the overall price may be lower given which parts end up being repaired.

**Vote: All in Favor**

3) High & Swasey Gym Floors- There are line item in the budget for this. Regarding the high School floors, the two options are a 1) full reconditioning or 2) polyurethane. For the reconditioning at the high school of the large gym, the cost is \$26,750. For the small gym at the high school, the cost is \$7,500. These have not been done since the building opened. To polyurethane both high school gym floors would be \$4,775. At the Swasey School, the cost to polyurethane the gym floor is \$1,800.

**Mr. Masson and other members of the Facilities Subcommittee would like to make a Motion to the Board to approve full reconditioning of the 2 high school gym floors and the polyurethane polish of the Swasey Gym for a total of \$36,050 to come out of the Facilities Use Revolving Account. Motion seconded by Mr. Heath.**

Ms. Mahoney asked how much that would leave in the Revolving Account. Ms. Croteau responded that the account had \$297,862 and with the 30K for the NESDEC work, the 30K for tech switches, the 91K for Bakie energy controls and the \$36,050 for the gym floors this would leave \$110, 812, if all items were considered.

Mr. Masson commented that the gyms are used every day by students and it is also true that polyurethane should be added every year.

Ms. Mahoney asked how much money comes into the Revolving Fund annually. Ms. Croteau responded that the district has that information but she does not know it at this time. Mr. Masson mentioned that it can be brought to the next Facilities Subcommittee meeting on 2/7 at 4:30.

**Vote: All in Favor**

- 4.4 Finance -No report
- 4.5 Public Relation- Next meeting is 1/22 at 1PM in the SAU office.
- 4.6 Personnel- Ms. Lytle reported that they need to reschedule the previously planned date and she proposes 1/17 at 5:15 PM.
- 4.7 SST- No report
- 4.8 Seminary Discussion- Dr. Brown reported that the next meeting is January 31<sup>st</sup> at 8:30 AM in the SAU office. Hope to have 2<sup>nd</sup> appraisal at that time.
- 4.9 Budget- Snow date in effect is 1/8 at 7PM.

## 5.0 **PUBLIC COMMENT**

Mary Cyr (Kingston)-commented as an observation that before the Board enters into non-public session this evening that they think long and hard about the condescending, finger-wagging and derogatory admonishments we have been subjected to meeting after meeting by one of your peers. People, whether present in the gallery or elected officials, who may or may not be present at school board meetings, have been repeatedly warned without cause against the potential for non-specific ethics violations with the implication that some elected officials may be involved in under-handed activities. I for one have heard enough. It is a divisive and accusatory dialogue. It is neither productive nor welcome. It certainly does nothing to strengthen the fabric of this community. In the case of the very real ethics violation you faced in early June, and any new legitimate concern that may come before you this evening, nobody here, that I am aware of, was circulating petitions attempting to publically humiliate others or contacting the news outlets to bring undue attention to the district or its affairs. Simply, the Board is entrusted to act swiftly and decisively on such matters. Going forward, I respectfully request that you do the same with any real and credible case of evidence concern, rather than waste time and energy fretting about fabricated allegations and unfounded fears.

Chair Broderick addressed the public comment because it has come up before. He pointed out that we have all seen situations where someone is accused of a crime and the police can say it is “under investigation” and the defense can say what they want. Similarly, with the School Board, the public becomes aware of a situation but the board is legally bound to discuss it in a non-public session and cannot therefore report back out on that situation or defend ourselves, so to speak. He stressed that they take every issue seriously and do take action. He asked that the public continue to trust in their abilities as School Board members as their roles are of the utmost importance to them.

Tammy Gluck (Newton)-would like clarification on the two budget figures that we have landed on between the School Board and the Budget Committee. Also, as in the past, will there be a community newsletter from the school board or other public relations outreach that addresses warrant articles, etc.?

Mr. Broderick answered that as of right now, other than the budget itself, there will be no Warrant Articles. Regarding the budget numbers, the discussion is still ongoing with the Budget Committee meeting on Monday (1-8-18) but that the difference between the two is about \$77,500.

Mr. Ambrose explained that the breakdown is \$37,500 in Grant funds (which they are waiting to hear from the Department of Education on) for a Substance

Abuse Counselor at the high school, 40K split between Business Administrator and Director of Student Affairs for an Administrative Assistant. Also, there is an additional 10K for software that had originally been reduced by the Budget Committee but was asked to be kept in until there is further analysis of those software licenses.

Mr. Masson expressed his concern about the funding for the Substance Abuse Counselor, saying that rather than wait for the DOE, we should ask the Budget Committee for the money up front, given the importance of the issue.

Annie Collyer (Newton) and Chair of the Budget Committee –commented that the Board and the public should know that the Budget Committee does not finalize their budget until January 18<sup>th</sup>.

6. **OLD BUSINESS**

6.1 New England School Development Council (NESDEC) - Mr. Ambrose reported that the Business Administrator is waiting for a detailed proposal from them and expects it soon.

6.2 Substitutes- Superintendent Ambrose is continuing to research the pay increase option and will bring it forward at the next meeting.

7. **NEW BUSINESS**

7.1 2<sup>nd</sup> Read of Policy GCBB –Administrators' Salary Policies  
Dr. Brown reported that this policy has been modified due to Mr. Turmelle's job description change from Director of Curriculum K-8 to Director of Curriculum K-12 as well as his other expanded duties.

**Dr. Brown asked for a Motion to approve changes to Policy GCBB.  
Motion moved by Mr. Baker and seconded by Mr. Heath.**

No Discussion

**Vote: All in Favor**

7.2 2016-17 Assessment Scores- Mr. Turmelle reported on last year's Assessment Scores. Here is link for presentation:  
<U:\School Board\2016-2017 Accountability Data.pdf>

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## **Sanborn Regional School District**

**2016-2017 Accountability Scores**

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### **What is Accountability?**

Federal legislation requires all states to report student achievement on standardized tests.

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### **What is Accountability?**

Accountability is a legacy component of the No Child Left Behind legislation of 2002.

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## What is Accountability?

States are required to report achievement at specific grade levels and across a variety of sub-groups.

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## Why is New Hampshire Unique?

NH is the only State with an approved "waiver," which allows approved districts to use a variety of tools to measure achievement.

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## Why is New Hampshire Unique?

NH can use a combination of standardized tests and locally developed performance assessments to meet its federal responsibilities for accountability.

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## Why Is New Hampshire Unique?

### Standardized Tests

Smarter Balanced Assessment Consortium (SBAC)

Scholastic Aptitude Test (SAT)

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## Why Is New Hampshire Unique?

### Performance Assessments

Performance Assessments for Competency  
Education (PACE)

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## Why was PACE approved by the United States Education Department?

PACE meets and surpasses all of the requirements set forth in federal legislation and it also measures achievement in a way that standardized tests cannot.

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Student Learning Accountability System Assessment Map					
Grade	Course/Grade Academic Competency	ELA	MATH	SCIENCE	ALL COURSES
K-2	Course Summative Assessment	PAs	PAs	PAs	PAs
3		SMARTER BALANCED	PACE	PAs	PAs
4		PACE	SMARTER BALANCED	PACE	PAs
5		PACE	PACE	PAs	PAs
6		PACE	PACE	PAs	PAs
7		PACE	PACE	PAs	PAs
8		SMARTER BALANCED	SMARTER BALANCED	PACE	PAs
9		PACE	PACE	PACE Physical Science	PAs
10		PACE	PACE	PACE Biology	PAs
11		SAT	SAT	PAs	PAs
12		PAs	PAs	PAs	PAs

### 2016-2017 English - Language Arts (ELA) Accountability Scores Sanborn vs. State of New Hampshire

ELA		Sanborn	NH	Sanborn	NH	Sanborn	NH	Sanborn	NH	Sanborn	NH
Grade	Measure	% Level 1	% Level 1	% Level 2	% Level 2	% Level 3	% Level 3	% Level 4	% Level 4	% Level 3 & 4	% Level 3 & 4
3	SBAC	17%	24%	22%	26%	32%	27%	29%	23%	61%	50%
4	PACE	1%	7%	47%	36%	48%	53%	4%	5%	52%	57%
5	PACE	12%	9%	31%	30%	49%	53%	8%	8%	57%	61%
6	PACE	10%	9%	26%	37%	63%	42%	1%	12%	64%	53%
7	PACE	11%	11%	54%	47%	27%	31%	8%	11%	35%	42%
8	SBAC	11%	18%	19%	26%	50%	42%	19%	15%	69%	56%
9	PACE	1%	7%	38%	48%	51%	28%	10%	17%	62%	46%
10	PACE	7%	11%	49%	38%	41%	36%	3%	15%	44%	51%
11	SAT	26%	17%	22%	20%	44%	49%	9%	15%	53%	63%

## 2016-2017 Mathematics Accountability Scores Sanborn vs. State of New Hampshire

Math		Sanborn		NH		Sanborn		NH		Sanborn		NH		Sanborn		NH	
Grade	Measure	% Level 1	% Level 1	% Level 2	% Level 2	% Level 3	% Level 3	% Level 4	% Level 4	% Level 3 & 4	% Level 3 & 4	% Level 3 & 4	% Level 3 & 4	% Level 3 & 4	% Level 3 & 4	% Level 3 & 4	
3	PACE	2%	8%	45%	32%	53%	53%	0%	7%	53%	60%						
4	SBAC	10%	16%	33%	35%	30%	33%	26%	16%	57%	49%						
5	PACE	10%	9%	34%	27%	49%	51%	7%	13%	56%	64%						
6	PACE	6%	10%	28%	37%	58%	36%	7%	17%	66%	53%						
7	PACE	7%	11%	27%	33%	64%	48%	3%	9%	67%	56%						
8	SBAC	28%	30%	19%	27%	26%	22%	27%	22%	53%	43%						
9	PACE	30%	30%	42%	32%	26%	22%	2%	15%	28%	38%						
10	PACE	5%	9%	56%	36%	37%	32%	3%	23%	39%	54%						
11	SAT	19%	18%	43%	43%	31%	31%	6%	8%	37%	39%						

## Historical Data 2015-2016 / 2016-2017

Grade	Year	ELA		Math		Science	
		Sanborn	NH	Sanborn	NH	Sanborn	NH
		% Score 3 or 4		% Score 3 or 4		SBSD % 3 or 4, NH % 3 or 4	
K-2	11-16	Local PA		Local PA		Local PA	
K-2	16-17	Local PA		Local PA		Local PA	
3	11-16	SBAC	60	PACE	39	Local PA	
3	16-17	SBAC	61	PACE	55	Local PA	
4	11-16	PACE	47	SBAC	30	PACE	
4	16-17	PACE	52	SBAC	37	PACE	31 36
5	11-16	PACE	35	PACE	34	Local PA	
5	16-17	PACE	37	PACE	36	Local PA	
6	11-16	PACE	50	***	PACE	55	***
6	16-17	PACE	64	55	PACE	66	55
7	11-16	PACE	48	***	PACE	35	***
7	16-17	PACE	51	45	PACE	47	54
8	11-16	SBAC	72	62	SBAC	32	47
8	16-17	SBAC	69	50	SBAC	35	43
9	11-16	PACE	47	***	PACE	39	***
9	16-17	PACE	62	46	PACE	28	30
10	11-16	PACE	41	***	PACE	36	***
10	16-17	PACE	44	51	PACE	39	54
11	11-16	SAT	51	60	SAT	28	40
11	16-17	SAT	51	63	SAT	37	39
12	11-16	Local PA		Local PA		Local PA	
12	16-17	Local PA		Local PA		Local PA	

Superintendent Ambrose asked that the Board submit questions on the presentation to Mr. Turmelle by next Wednesday (1/10/18) which will then be addressed on the next agenda, stressing that this is the work that is beginning in depth to define student success.

Mr. Baker asked about the poor performance on the SATs, what it was due to and what can be done to address it.

Mr. Turmelle responded that there are a number of contributing factors. He began by saying that the SAT has only been used for 2 years. In looking at the Smarter Balance 2014-15 ELA scores for Grade 11, Sanborn had the 7<sup>th</sup> highest score in the State for reading. Math was at the state average. When SAT dipped it was a concern. Components are aspiration of students, amongst others. Mr. Ambrose believes this is an essential conversation but he wants to delve deeper into the data and asked that he be allowed to research these components in a bigger presentation for the Board. Discussion ensued.

7.3 School Academic 2018-19 Calendar 2<sup>nd</sup> Read

**Motion to approve the 2018-2019 Academic School Calendar by Ms. Lytle and seconded by Mr. Baker.** Ms. Mahoney asked for clarification on the graduation date which states June 7<sup>th</sup>. Chair Broderick responded that it is always tenuous given the snow days.

**Vote: All in Favor**

7.4 February School Board Meeting Date

Moved to 1/17 agenda.

8. Student Council Representative's Report

Ms. Lanseigne reported that Student Council is in full force planning Winter Carnival and the senior class is planning the Winter Semi-Formal to be held on Friday, January 26<sup>th</sup> at Austin House in Brentwood.

9. **OTHER BUSINESS**

9.1 Dr. Brown asked for an up-date on the proposed meeting with the Newton Selectmen. Chair Broderick responded that the Superintendent's assistant had reached out asking Mr. Burrell to call Mr. Broderick to arrange a time that works for all but he has not heard from them yet.

Mr. Masson brought up the passing of Senate Bill 193 and Mr. Ambrose added it to the next agenda.

9.2 Next Meeting Agenda

- ◆ NESDEC Proposal
- ◆ Substitute Pay
- ◆ Voucher Bill
- ◆ February Meeting Date
- ◆ Assessment Questions

9.3 Announcements

9.3.1 The next Sanborn Regional School Board meeting will be held on **Wednesday, January 17th from 6-9 PM in the Library** at Sanborn Regional High School.

9.3.2 The next Budget Committee meeting will be held on **Monday, January 8, 2018 at 7PM in the Library at Sanborn Regional High School**. This is the snow date as the 1/4/18 meeting was cancelled.

9.3.3 The **Budget Committee will hold a Public Hearing on Thursday, January 11, 2018 at 7PM** in the auditorium at Sanborn Regional School District, 17 Danville Road, Kingston, NH

9.3.4 The **Filing Period** for positions on the Sanborn Regional School Board, the Sanborn Regional Budget Committee and the District Moderator will open on **Wednesday, January 24, 2018**, and end on **Friday, February 2, 2018** at 5:00 p.m.

*The candidate filing forms may be obtained at the SAU Office from 8:00 a.m. to 4:00 p.m. The School District Clerk will be available on the last day to file from until 5:00 p.m. at the SAU Office located on the 2<sup>nd</sup> floor of the Sanborn Regional High School, 17 Danville Road, Kingston.*

9.3.5 The **First (Deliberative) Session** of the Annual School District Meeting will be held on **Wednesday, February 7, 2018** at 7:00 p.m. in the auditorium at Sanborn Regional High School. Snow date is February 8, 2018.

The **Second (Voting) Session of the Annual School District Meeting** will be held on **Tuesday, March 13, 2018** from 8:00 a.m. to 8:00 p.m. in the **Swasey Gymnasium** (Sanborn Seminary Campus) for Kingston voters and in the **Newton Town Hall** for Newton voters.

10. Non- Public Session RSA 91-A 3 II (c) **Chair Broderick asked for a Motion to go into a Non-Public session, moved by Mr. Heath and seconded by Ms. Lytle. A Roll Call Vote of the Board was made by Mr. Broderick. Vote: All in Favor**
  
11. Meeting adjourned at 7:40 PM

Minutes Respectively Submitted by:

Phyllis Kennedy  
School Board Secretary

*Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.*